

RECEIVED  
STAFFORD, CT

STAFFORD WALL OF HONOR  
PHASE 4  
Special Meeting

2019 APR - 1 P 3:45

*2 pages*  
*[Signature]*  
TOWN CLERK

March 28, 2019  
6:00 PM

Veteran's Meeting Room  
Warren Memorial Town Hall  
1 Main Street, Stafford, Connecticut

Minutes

Index:

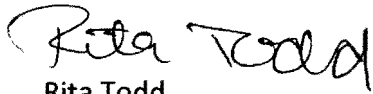
1. Opening
2. Pledge of Allegiance
3. Elect Chairperson & Secretary
4. Summary of all actions takes prior to this point
5. Set up regular monthly meeting night and file
6. Review Roberts Rules of Order, Freedom of Information Act
7. Website and Facebook Approval
8. Adjournment

Minutes:

1. Richard Shaffer called Special Meeting to order at 6:00P.M. Also present were Thomas Carter, Judith Titus, Robert Titus, Dana Dillon, Rita Todd, Jeremy Shaffer, Deb Maryyanek, Michael Beaudoin. Absent Elizabeth Dunay, Pauline Wagner, Deborah Shaffer. Late Arline Beaupre, Kimberly Post.
2. Pledge of Allegiance.
3. Upon motion of Michael Beaudoin, seconded Debbie Maryyanek all unanimously elected Richard Shaffer Chairperson. Upon motion of Dana Dillon, seconded Thomas Carter all unanimously elected Rita Todd Secretary.
4. Chair gave lengthy history on entire Wall of Honor to date.
5. Upon motion of Dana Dillon seconded Debbie Maryyanek the fourth Thursday of each month at 6:00 P.M. all unanimously motion carried. Upon motion of Dana Dillon seconded Thomas Carter to set quorum at 6 people + Chairperson.
6. Reviewed Roberts Rules of Order & Freedom of Information Act. Military records will need further review and safeguards, DD214 is exempt from FOIA.
7. Upon motion of Thomas Carter to create Website and Facebook page. Dana Dillon seconded all unanimously. Jeremy Shaffer to create Stafford Wall of Honor.

8. Upon motion of Dana Dillon seconded Thomas Carter all unanimously. Website [www.staffordwallofhonor.org](http://www.staffordwallofhonor.org) Upon motion Dana Dillon seconded Thomas Carter, all unanimously, motion carried.
9. Dana Dillon moved to adjourn, seconded Jeremy Shaffer, all unanimously. Meeting adjourned 6:36 P.M.

Respectfully Submitted:

A handwritten signature in black ink that reads "Rita Todd". The signature is written in a cursive style with a large initial "R" and a long, sweeping tail.

Rita Todd

Recording Secretary